

Friends of Stanley School (FOSS) – Annual General Meeting (AGM) – 23 October 2018

Attendees: Alison Izzard, Sam Osvath, Mandy Parr, Katey Bradley, Liz Jackson, Diane Richardson, Lucy Ogden, Claire Rowan, Emma Softley, Kathryn Moore, Adele Henderson, Claire Brierley, Ghill Lynam, Nickie McKay, Samantha Peace, Ibolya Brook, Anne Marie Mace, Agnes Fedyk-Regula, Elizabeth Stanley-Wainwright, Zoe Davies.

Apologies: Lisa Cooke

1. Annual General Meeting

Ali started off the meeting by welcoming everyone to the AGM.

2. School Input

Elizabeth Stanley-Wainwright, just how appreciative the school was on having the support from all involved in the FOSS. The most important thing for the school was that the FOSS were there for the Children and she was very grateful of all the funds that had been raised as it has greatly benefited Children in school. The extra funds raised by FOSS is really key as schools budgets are shrinking. She emphasised that FOSS worked as a team and also fun for the children. She explained the school were always looking at ways to save money but also the FOSS funds really benefited the children, for example, a lot of this years funds were spent on computers and stage for the school. Over the coming year Elizabeth would really like the funds that FOSS raise to go on;

- Reading books
- Assessment Tools
- Musical Instruments
- Christmas Gifts.

ESW was especially complimentary about this years FOSS and was really hopeful that we would have another good year but for that to happen we needed the support from the parents, no matter what it is, either time to support events or join the FOSS team.

3. Chairmans Report

Ali said that this year had been a fantastic year as everyone had pulled together as a team. However, she was very sad to say that she would be stepping down as Chair this year. She was particularly pleased that approximately £4K had been raised this year. Ali summarised all the events that had taken place this year from Xmas Fayre, School Disco, Movie Night, Fashion Show, Salsa Night. This year we had introduced a new role of communications which Claire Rowan had been able to do an excellent job.

She was very passionate that she wanted all this good work to continue but that it would not continue unless they could find a Chair to replace her and also more people to come forward to help out in anyway they can.

Some of the FOSS team that had been involved this year said that it was also a great bunch of people to socialise with. Some said that they didn't always have time to get involved in the meetings but would turn up at events and say, I can help just tell me what to do. It was great fun for the Children putting them at the heart of all we do.

It would also be great to have Representatives for each Class to help with communication on what was going on and get feedback from other parents.

4. Treasurers Report

Mandy provided everyone with a copy of the accounts 2017/2018. (See Attached).

She went through Summary of Accounts Year End 2017

B/Fwd	£2793.02
Income	£5988.04
Expenditure	£6172.09
Balance	£2390.97
Float	£ 40.00

High level summary at todays date is that we currently have £6,000 approx in the bank which will reduce when we buy the computers for the school by half. We always like to keep approx £1000 in the bank which will give us approximately £2000 for funds at the beginning of this fundraising period.

Mandy provided a copy of the audited accounts.

Election of Officers and Committee Members

Ali Izzard stepping down as Chair, Sam Osvath and Mandy Parr happy to stand again for another year unless anyone wanted to take on the roles.

Lisa Cooke who could not be at the meeting had previously sent word that she was stepping down from the FOSS committee. Huge thanks for all Lisa's help as she had been involved all through her Children being in the school (7 Years).

Role	Nominee	First	Seconded
Chair	Emma Softley	Ali Izzard	Claire Rowan
Treasurer	Mandy Parr	Ali Izzard	Katey Bradley
Secretary	Sam Osvath	Ali Izzard	Claire Rowan

Everyone was really pleased and also a little relieved that Emma had come forward to take on the role of Chair.

The FOSS team presented Ali with a few gifts and flowers thanking her for all her hardwork for the last 3 years.

Ali then passed on a little thank you gift for what she called her "wing men" Mandy and Sam.

Note that Lisa Cooke who could not be at the meeting also announced stepping down from the FOSS committee. Huge thanks for all Lisa's help as she had been involved all through her Children being in the school (7 Years).

5. Items for Future Agenda

- Parents Reps
- Shadowing the Officer roles
- Future Events, eg. Quiz Night, Disco, Christmas Fair

6. Next Meeting

To be decided.

Notes taken by Sam Osvath, FOSS Secretary

Enc: summary of accounts (document attached to the email circulation)

Summary of accounts

St Andrews PTA Accounts 2016-2017										
DATE	DESCRIPTION	Chq No.	INCOME			EXPENDITURE			Total	
			Uniforms	Canvas Bags	Misc	Uniforms	canvas Bags	Misc		
31/03/2017	B/FWD 2017-2018								2793.02	£2688.02 (Nat West) + £105 (Lloyds)
01/04/2017									2688.02	Nat West (Audit Figure)
07/04/2017	A.M. Mace Mothers Day Flowers	000048						100.50	2587.52	
16/05/2017	Gambling Licence - L Ogden	000044						20.00	2567.52	
19/05/2017	S Pykett - Monies for Wine				14.74				2582.26	
19/05/2017	Easy Fundraising				270.90				2853.16	
19/05/2017	Easter Bonnet Parade				197.98				3051.14	
30/05/2017	Uniform Order T/A Bee Branded	000051				341.65			2709.49	
14/06/2017	Raffel Tickets Summer fair. C Rowan	000049						34.00	2675.49	
26/06/2017	Sports Day 16.6.17				108.30				2783.79	
26/06/2017	Uniform Sales - May		447.36						3231.15	
26/06/2017	Summer Fair 17.6.17				804.85				4036.00	
04/07/2017	Wellie Stand. COSY	000053						259.14	3776.86	
05/07/2017	Published PTA £25 & Suncream (Cromwell) £47.98	000050						72.98	3703.88	
17/07/2017	Fashion House % of Sales				123.55				3827.43	
27/07/2017	Fashion Night				352.00				4179.43	
27/07/2017	Stanleys Got Talent				44.50				4223.93	
27/07/2017	Easy Fundraising				75.34				4299.27	
27/07/2017	Uniform Sales - July		1077.60						5376.87	
28/07/2017	Leavers Meal - The Original Bowling Co	000056						310.62	5066.25	
31/01/2017	Uniform Order T/A Bee Branded	000055				726.88			4339.37	
31/01/2017	Uniform Order T/A Bee Branded	000057				56.40			4282.97	
11/09/2017	Easy Fundraising				26.22				4309.19	
18/09/2017	PTA Membership Additional S/Fall (100+ Students)	Direct Debit						38.00	4271.19	
19/09/2017	Uniform Order T/A Bee Branded		42.70						4313.89	
17/10/2017	Uniform Order T/A Bee Branded (£422)	000058				110.00	312.00		3891.89	
25/10/2017	PTA Posters - C Rowan	000059						30.00	3861.89	
15/11/2017	Uniform Sales - October		147.90						4009.79	
15/11/2017	Lloyds Bank O/S amt credited to Nat West				105.00				4114.79	
22/11/2017	Play & Recycle	000060						50.00	4064.79	
23/11/2017	Alcohol for Salsa Night 10/11/18 - Mrs S Pykett	000061						261.55	3803.24	
24/11/2017	Calendar Printing	000062						331.20	3472.04	
12/12/2017	Eco Garden -Steve Waterall	000063						20.00	3452.04	
12/12/2017	Disco 24/11/17				283.70				3735.74	
12/12/2017	Salsa Night 10/11/17				479.96				4215.70	
12/12/2017	Winter Fair				557.99				4773.69	
12/12/2017	Calendar Sales				382.50				5156.19	
13/12/2017	Xmas Presents - The Book People	000064						116.25	5039.94	
13/12/2017	Ice Creams (Panto) - K Hill	000068						105.00	4934.94	
13/12/2017	2 x School Stages -	000069						2700.00	2234.94	
27/12/2017	Disco 24/11 Sundries - G Hilditch	000066						6.00	2228.94	
28/12/2017	Easy Fundraising				33.06				2262.00	
02/01/2018	PTA Membership - PTA Assoc	Direct Debit						105.00	2157.00	
16/01/2018	Alcohol Licence for Salsa Night 10/11/17 - A Izzard	000065						21.00	2136.00	
23/01/2018	Disco 24/11 Sundries - S Pykett	000067						24.05	2111.95	
24/01/2018	Calendar Sales				65.00				2176.95	
24/01/2018	Sale of Tickets From School Plays				257.85				2434.80	
31/01/2018	Winter Fair 11/11/17 (Stall Money)				92.00				2526.80	
31/01/2018	Calendar Sales				25.00				2551.80	
31/01/2018	Christmas Play Refreshment Sales				70.50				2622.30	
31/01/2018	Eco Garden -Steve Waterall-23/9 & 28/11	000070						40.00	2582.30	
06/02/2018	Alcohol Licence for Winter Fair 11/11/17 - D Richardson	000071						21.00	2561.30	
27/02/2018	Uniform Order T/A Bee Branded	000076				230.29			2331.01	
01/03/2018	Winter Fair 11/11/17 (Sundries)	000072						18.46	2312.55	
14/03/2018	Winter Fair 11/11/17 (Sundries)	000074						22.12	2290.43	
29/03/2018	Easy Fundraising				100.54				2390.97	
			1715.56	0.00	4471.48	0.00	1465.22	312.00	4706.87	2390.97
	Summary Of Account to Year End 31/3/17									
	B/Fwd				2793.02					
	Income				6187.04					
	Expenditure				6172.09					
					2793.02					
	BALANCE				2390.97					
	Float				40.00					